Investment Account Manager
Enter a Merger Transaction

Gather Stock Merger Information:
- ✓ Exchanged security name
- ✓ Exchanged security symbol
- ✓ Exchanged security market price
- ✓ Merger security received symbol
- ✓ Merger security received name
- ✓ Ex-date (effective date)
- ✓ Merger ratios for shares and cash received as part or merger

Stock merger information is available from the exchanged company or acquiring company. Also check web sites (Investor's Relations / Shareholder Services).

If new security received in merger, will be routed to the current asset library to enter necessary descriptive information based on asset type (type, name, etc.).

Enter Transaction:
- ✓ Transactions Menu | Global Transactions | Merger
- ✓ Backup Data
- ✓ Complete all required entries for merger application.

It is important to make backups of your data before applying global transactions. Use this backup as necessary to correct errors when applying global transactions.

Verify Entries:
- ✓ Review table showing effect of the merger on all portfolios holding the security.
- ✓ Note: if cash received in lieu of fractional shares, apply merger, then use the Transactions Menu | Add, Edit, Delete | Enter New to 'Sell' fractional shares for cash in lieu amount.
- ✓ If table OK, select portfolios, then apply merger.

As part of a stock dividend, stock split, spin-off, or merger, you may receive a cash-in-lieu payment. Cash-in-lieu represents the cash you receive from a transaction in-lieu of fractional shares. In most cases, cash-in-lieu is treated as capital gain or loss.

Stock merger entry complete